

#### **Submit Documents Via:**

Fax: 281-725-6594

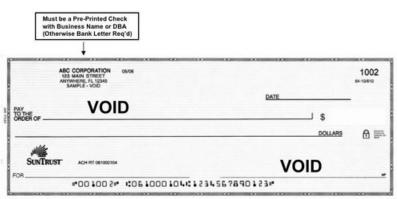
Email: Sales@TacticalPay.com
Questions? Call Us: 888-281-5830

## **Application Required Documents**

Thank you for completing an online application for merchant services with Tactical Payments. If you have submitted all requested documents during the application, nothing further is required. However, if you have not yet submitted all requested documents, note that before your merchant account can be submitted to underwriting and approved, the following additional documents are required:

### Item 1: Voided Business Check:

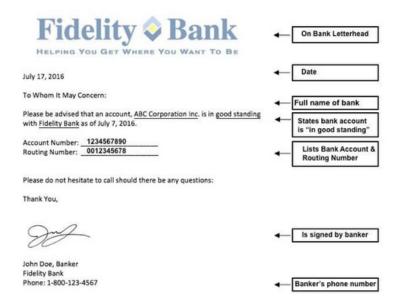
When you accept credit card payments from a customer, those funds are deposited by the credit card processor into your company's business bank account. Therefore, the voided check you submit should match the bank account where you want your customer's credit card payments deposited.



# Item 1 (Alternative): Bank Letter:

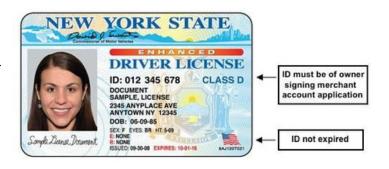
This optional document is only required if you do not yet have business checks.

As an alternative to a voided company check, underwriting will accept a letter written on your bank's letterhead, which lists your company bank account and routing number, as well as the name on the bank account.



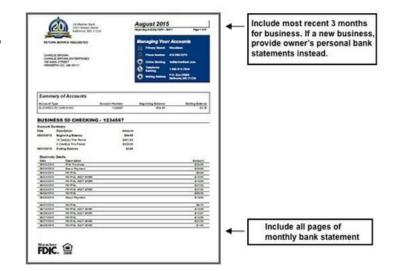
#### Item 2: Owner's ID

A copy of the business owner's ID is required to complete an application. A Driver's License, Passport or other government issued ID is accepted.



# Item 3: Monthly Bank Statements

A copy of your recent business bank statements are required. If your business is new, you can alternatively submit a copy of an owner of the business' recent personal bank statements.



## Item 4: Monthly Credit Card Processing Statements

A copy of your recent credit card processing statements are required. If your business has not previously accepted credit cards, simply skip this requirement.

Note: Some credit card processors do not provide downloadable PDF copies of monthly statements. In these situations, consider taking screenshots of the relevant pages, or alternatively calling our offices so that we can assist you.

